



CASA VOLUNTEER APPLICATION

PLEASE TYPE OR PRINT LEGIBLY AND COMPLETE ENTIRE APPLICATION

DATE: _____

NAME: _____
(Last) (First) (MI)

ARE YOU KNOWN BY ANY OTHER NAMES? _____

HOME ADDRESS: _____

COUNTY: _____ CITY: _____ STATE: _____ ZIP: _____

HOW LONG HAVE YOU LIVED IN OKLAHOMA? _____

IF LESS THAN FIVE YEARS, YOUR LAST ADDRESS: _____

HOME NUMBER: _____ WORK NUMBER: _____

CELLULAR PHONE NUMBER: _____ FAX NUMBER: _____

EMAIL ADDRESS: _____

SSN: _____

EMERGENCY CONTACT NAME AND NUMBER: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____ GENDER: _____

HEIGHT: _____ WEIGHT: _____ HAIR COLOR: _____ EYE COLOR: _____

ETHNICITY: AFRICAN AMERICAN ASIAN AMERICAN CAUCASIAN LATINO NATIVE AMERICA
 OTHER UNKNOWN N

WHAT IS YOUR PRIMARY LANGUAGE: ENGLISH SPANISH FRENCH OTHER SPECIFY _____

DO YOU SPEAK A SECONDARY LANGUAGE: YES NO SPECIFY _____

DO YOU DRIVE? YES NO WHY? _____

DRIVERS LICENSE NUMBER? _____ STATE _____ EXPIRATION DATE _____

AUTO INSURANCE COMPANY AND POLICY NUMBER: _____

FORMAL EDUCATION

EDUCATION COMPLETED: __ HIGH SCHOOL __ AA/AS __ BA/BS __ MA/MS __ PhD/EdD

__ CURRENT STUDENT WHERE? _____

NAME OF SCHOOL	LOCATION	DATES ATTENDED	DEGREE

EMPLOYMENT HISTORY

EMPLOYER NAME DATE EMPLOYED	POSITION	SUPERVISOR	ADDRESS AND PHONE NUMBER	REASON FOR LEAVING

CURRENT EMPLOYMENT STATUS: FT PT RETIRED OTHER, EXPLAIN _____

LIST ANY OTHER EXPERIENCE, EDUCATION, OR TRAINING RELATED TO DEPENDENT CHILDREN AND FAMILIES:

HOW DID YOU HEAR ABOUT THE CASA PROGRAM? _____

HAVE YOU EVER APPLIED TO THIS OR ANOTHER CASA PROGRAM BEFORE? _____

WHEN DO YOU PLAN TO START TRAINING? _____

PERSONAL INFORMATION

CURRENT MARITAL STATUS: SINGLE MARRIED WIDOWED DIVORCED SEPARATED

IF MARRIED/COMMITTED, SPOUSE/PARTNER'S NAME: _____

SPOUSE'S EMPLOYMENT / POSITION : _____

PLEASE LIST NAMES AND AGES OF ALL YOUR CHILDREN AND WHERE THEY RESIDE: _____

ARE YOU CURRENTLY IN THE MIDDLE OR ANY TYPE OF CHILD CUSTODY DISPUTE? YES NO EXPLAIN, _____

HAVE YOU EVER WORKED FOR THE JUVENILE COURT? YES NO _____

HAVE YOU EVER WORKED FOR THE DEPT. OF FAMILY AND CHILDREN SERVICES? YES NO

LIST ANY CHARGES, ARRESTS, AND/ OR CONVICTIONS **OTHER THAN TRAFFIC VIOLATIONS**, AND LIST DATES, COUNTY/STATE AND DISPOSITION OF EACH. (AN APPLICANT HAVING A CHARGE OR CONVICTION FOR A CRIME INVOLVING A SEX OFFENSE, CHILD ABUSE OR NEGLECT OR RELATED ACTS THAT WOULD POSE RISKS TO CHILDREN OR THE **CASA** PROGRAM'S CREDIBILITY IS DISQUALIFIED AS A CASA VOLUNTEER. APPLICANTS WITH OTHER MISDEMEANOR OR FELONY CHARGES OR CONVICTIONS THAT WOULD NOT POSE A RISK TO CHILDREN OR NEGATIVELY AFFECT THE CREDIBILITY OF THE CASA PROGRAM WILL BE CONSIDERED ON A CASE-BY-CASE BASIS CONSIDERING THE TIME PASSED SINCE THE INCIDENT AND THE LEVEL OF REHABILITATION)

HAVE YOU EVER HAD AN OPEN CHILD PROTECTION SERVICE (CPS) CASE WITH THE DEPARTMENT OF FAMILY AND CHILDREN SERVICES? _____ YES _____ NO PLEASE EXPLAIN, _____

I, _____, ATTEST THAT I HAVE NEVER ABUSED, NEGLECTED, SEXUALLY EXPLOITED OR DEPRIVED A CHILD OR ADULT OR SUBJECT ED ANY PERSON TO SERIOUS INJURY AS A RESULT OR INTENTIONAL OR GROSSLY NEGLIGENT MISCONDUCT.

SIGNATURE: _____

DATE: _____

REFERENCE INFORMATION

REFERENCES: PLEASE LIST THE NAMES AND CONTACT INFORMATION OF 4 PEOPLE (2 PROFESSIONAL –SALARIED OR VOLUNTEER WORK AND 2 PERSONAL –NO FAMILY MEMBERS PLEASE). IF CURRENT, PLEASE LIST SUPERVISOR FIRST.

1. NAME: _____

ADDRESS: _____

CITY : _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ RELATIONSHIP: _____

2. NAME: _____

ADDRESS: _____

CITY : _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ RELATIONSHIP: _____

3. NAME: _____

ADDRESS: _____

CITY : _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ RELATIONSHIP: _____

4. NAME: _____

ADDRESS: _____

CITY : _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ RELATIONSHIP: _____

AFFIRMATION AND RELEASE

I, _____, HEREBY AFFIRM THAT ALL OF THE ANSWERS PROVIDED ON MY VOLUNTEER APPLICATION ARE TRUE. I UNDERSTAND THAT THE INFORMATION REQUESTED WILL BE USED ONLY FOR THE PURPOSE OF DETERMINING MY SUITABILITY AS A COURT APPOINTED SPECIAL ADVOCATE. I UNDERSTAND THAT THIS APPLICATION DOES NOT GUARANTEE THAT I WILL BE ASSIGNED A CASE. AFTER SUCCESSFUL COMPLETION OF MY TRAINING, I FURTHER UNDERSTAND THAT I WILL BE EXPECTED TO SERVE A MINIMUM OF ONE YEAR IN THE CASA PROGRAM. IF UNFORSEEN CIRCUMSTANCES PREVENT ME FROM FULFILLING THIS OBLIGATION, I WILL SUBMIT A WRITTEN RESIGNATION TO THE PROGRAM DIRECTOR WITH AS MUCH ADVANCE NOTICE AS POSSIBLE.

I AM AWARE THAT I WILL BE EXAMINING SENSITIVE, CONFIDENTIAL DOCUMENTS, REPORTS AND OTHER MATERIAL IN MY CAPACITY AS A CASA VOLUNTEER. I WILL DISCUSS THESE MATTERS ONLY WITH THOSE PERSONS DIRECTLY INVOLVED IN THE CASE AT THE COURT OR THOSE WHO WILL BE CONSULTED FOR THEIR PROFESSIONAL KNOWLEDGE OR EXPERTISE. I WILL NOT DIVULGE THIS CONFIDENTIAL INFORMATION TO ANYONE ELSE.

I HEREBY AUTHORIZE CASA AND ANY LAW ENFORCEMENT AGENCY TO RECEIVE ANY CRIMINAL HISTORY REPORT INFORMATION AND STATE CENTRAL REGISTRY INFORMATION (FROM THE DEPARTMENT OF FAMILY AND CHILDREN SERVICES) PERTAINING TO ME, WHICH MAY BE IN FILES OF ANY FEDERAL, STATE AND LOCAL CRIMINAL JUSTICE AGENCY IN THE UNITED STATES, AND TO INVESTIGATE MY BACKGROUND TO DETERMINE MY FITNESS AS A POTENTIAL VOLUNTEER. THIS INFORMATION MAY BE REQUESTED AND BE RECEIVED ON A CONTINUAL BASIS DURING THE PERIOD OF TIME THAT I AM AN ACTIVE VOLUNTEER FOR THE CASA PROGRAM.

I CERTIFY THAT THE ANSWERS GIVEN IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE, AND UNDERSTAND THAT IF ACCEPTED INTO THE PROGRAM AS A VOLUNTEER, ANY FALSE OR MISLEADING STATEMENTS ON THIS APPLICATION SHALL BE GROUND OF DISMISSAL.

NAME (PLEASE PRINT): _____

SIGNATURE: _____ DATE: _____

CASA OF SOUTHWEST OKLAHOMA, INC
900 NW CACHE RD, LAWTON, OK, 73507
PHONE NUMBER 580-248-2272

WWW.CASASWOK.COM



